



## ORDER FORM

**Ordering person:** .....

Position: .....

Company: .....

tel: ..... e-mail: .....

**Invoice data:**

Company: .....

Address: .....

Postal code: ..... City: .....

VAT tax number: .....

Price for the application of one participant: **40 euro netto / per person**

**The number of participants**

**Participants list:**

**1. Name and surname:** .....

Position: .....

Company: .....

tel: ..... e-mail: .....

**2. Name and surname:** .....

Position: .....

Company: .....

tel: ..... e-mail: .....

**Terms of participation:**

1. The organiser of the conference is Eurocee Sp. z o.o. (hereinafter referred to as Eurobuild Conferences) with its registered office in Warsaw (02-972), ul. Sarmacka 13/92, NIP (tax identification number): 951-23-41-913.

2. The price includes: the daytime programme of the conference, coffee breaks and lunch. Registration does not include accommodation. Participants are to provide their own accommodation.
3. Eurobuild Conferences reserves the right to introduce changes to the programme.
4. To participate in the conference, filled-in order forms must be sent in, thus indicating the acceptance of the participation terms as well as the entry into a contract between Eurobuild Conferences and the participant (in the case of individual persons) or the company (in the case of corporate entities).
5. Withdrawal from participation in the conference 30 or more days before the planned date of the start of the conference does not incur any financial costs, subject to the receipt of an electronic notification by Eurobuild Conferences. The receipt date of the withdrawal notice is final. In such a case the participant is entitled to be reimbursed with the full amount paid.
6. In case of withdrawal from participation in the conference up to 14 days before the scheduled date of the start of the conference the participant is entitled to be reimbursed with 50% of the amount paid, subject to the receipt of a withdrawal notification in the form of a letter or e-mail to the Eurobuild Conferences address. The receipt date of the resignation notice is final.
7. In the case of withdrawal from participation in the conference less than 14 days before the scheduled date of the start of the conference, the organiser is entitled to be paid in full. Any payment already made will not be reimbursed.
8. The participant's absence in the conference is not grounds for exemption from payment if a pro-forma invoice has been issued and the payment has not been made by the ordering party before the conference.
9. Payments are to be made by bank transfer after the receipt of a pro-forma invoice.

**Ordering person:**

.....  
Stamp and signature

.....  
Date of order

**Please return the completed form by fax: 22 356 25 01  
or by email: [sales@eurouildcee.com](mailto:sales@eurouildcee.com)**

**Required**

I hereby consent to the processing of the personal data provided and electronic communications by email for purposes related to the execution of orders, according to the 'Personal Data Protection Act' of August 29<sup>th</sup>, 1997 (Journal of Laws No. 133, item 883). The data will remain in the Organiser's database and will not be distributed. They will only be used for electronic or telephone confirmation of participation, for communication about organisational changes and for the possible recovery of debts. I consent to the use of image of a participant for the information and promotion purposes and on the event website.

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